

Executive Summary

International School of Broward, Inc. International School of Broward – 5416 Notice of Renewal of Charter Agreement

School Name	International School of Broward – 5416
Implementation Year	2007 – 2008
Termination Date of Current Charter Agreement	June 30, 2018
Address	3100 N. 75 th Avenue, Hollywood, Florida 33024
Grades	6 – 12
Current Enrollment	111
Target Population	Neighborhoods surrounding the school
Curriculum Focus	Two-way Immersion Program
Graduation Rate 2017	46.9
Graduation Rate 2016	75.0
Graduation Rate 2015	63.0
Graduation Rate 2014	93.9
Graduation Rate 2013	62.5
School Grade 2017	C
School Grade 2016	C
School Grade 2015	I
School Grade 2014	I
School Grade 2013	B

On May 21, 2013, The School Board of Broward County, Florida, approved a Charter School Agreement authorizing International School of Broward, Inc. to open. The contract was effective for a five-year period to conclude on June 30, 2018.

During the last year of the charter contract, the charter school received a charter renewal program review as required for a charter contract renewal and demonstrated educational, financial and organizational deficiencies.

Section 1002.33(7)(b)1, Florida Statutes, states that, “a charter school may be renewed provided that a program review demonstrates that student achievement levels and prior rates of academic progress have been accomplished and that none of the grounds for non-renewal has been documented.”

Section 1002.33(8)(a), Florida Statutes, specifies the causes for non-renewal or termination of a charter. These are:

1. Failure to participate in the state’s education accountability system created in Section 1008.31, Florida Statutes or failure to meet the requirements for student performance stated in the charter.
2. Failure to meet generally accepted standards of fiscal management.
3. Violation of law.
4. Other good cause shown.

As part of its renewal process for charter schools, The Superintendent’s Charter School Review Committee conducted a review of the school’s data and the charter renewal program review submitted International School of Broward, Inc., (International School of Broward – 5416), as required by Section 1002.33, Florida

Statutes. Upon reviewing the renewal program review, the Superintendent's Charter Renewal Committee concluded that there were deficiencies in the areas of Educational, Financial and Organizational Performance. However, the deficiencies were not sufficient to deny the renewal of the contract, and, as such, the committee recommends a five-year renewal of the Charter School Agreement.

DEFICIENCIES FOUND IN THE CHARTER RENEWAL PROGRAM REVIEW

EDUCATIONAL PERFORMANCE:

The Superintendent's Charter Review Committee reviewed the Educational Performance of the charter school as presented in the charter renewal program review. The following are the specific deficiencies in educational performance that did not meet or partially met the renewal criteria, which were insufficient to deny renewal but that have required inclusion of mitigating provisions in the renewal charter agreement.

Deficiencies in Literacy

- Failure to provide evidence that the reading intervention programs are being implemented as designed during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence that the ELA teachers are using the curriculum submitted to the District on the K12 Plan Participation Form: Collections during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence that Level 1 and 2 students are receiving reading consistently with face-to-face direct instruction that is based on the students' needs and student progress monitoring data, as outlined in the K12 Reading Plan during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence of adequate curriculum materials for all students in reading intervention and ELA classes during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence of appropriate student placement in reading intervention classes, as outlined in the K12 Reading Plan during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to provide evidence of reading intervention support in content area classes for Fluent Level 2 Students, as indicated in the reading plan outline provided by the school during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence of targeted lesson plans for each grade level and ability level (reading intervention classes) during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence of appropriate student grouping based on progress monitoring data during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.

Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.

- Failure to provide evidence of targeted strategies and accommodations for ESE and ELLs during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process while strategies and accommodations were noted in the lesson plans.
- Failure to provide evidence that Level 1 and 2 students are receiving the required instructional time in reading intervention as outlined in the K12 Reading Plan, and as indicated on the school's master schedule during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence of current and complete student achievement data during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence of a formal MTSS/Rtl process that includes documentation of committee signatures, data analysis, and graphs during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.

Deficiencies in ESE

- Failure to provide the second notice to parents for the IEP and EP meeting during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to have the required membership documented for Parent Participation Forms (PPFs) for students with disabilities and gifted students during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to document the required membership for the IEP and EP team at the IEP/EP meeting during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to generate excusal forms when the required membership is unable to attend the IEP meeting during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to conduct IEPs and EPs by the annual/bi-annual due date during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to generate quarterly Annual Goals Progress Reports and EP Goals Progress Reports with data driven comments for parents of students with disabilities and gifted students during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to complete Re-evaluations by the triennial due date during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This

deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.

- Failure to follow the correct procedure for developing a reevaluation plan during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to adequately provide parent input during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to provide current data in the present level of performance in the IEP/EP to speak to the IEP/EP goals during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to develop measurable annual goals for students with disabilities and gifted students during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to document ESE services and related services as required by the IEP (EasyIEP Wizard) during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to update positive behavior intervention plans by the annual review date during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to generate a Notice of Proposal/Refusal upon a change in services of 50% or more and a change of FAPE during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to generate Gifted services in the EP in alignment with the EP effective dates during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to generate a Matrix of Services aligned with the services on the IEP at the time of the IEP during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to generate and provide to parents the Parent Notification Form after an IEP meeting or Reevaluation Plan meeting has occurred during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide for parents the Gifted Procedural Safeguards and obtain a parent signature at the EP meeting during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to enter ESE student information into TERMS in a correct and timely fashion during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide IEPs and/or an IEP At-A-Glance and EPs in the classroom for teacher reference during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.

Deficiencies in ELL

- Failure to provide evidence of programmatic assessment during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to generate ELL Plans during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence that folders are reviewed and updated as needed during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide updated data on TERMS during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015.
- Failure to provide evidence of annual reviews during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to follow procedures for Extension of Services during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to follow procedures administering required assessments for extension of services during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to convene ELL Committee meetings required for REEVALs during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process. This deficiency was first identified in an OSPR Report dated March 13, 2015. The School was notified by means of an OSPR Debriefing Letter dated April 2, 2015. Additionally, this deficiency was also identified in an OSPR Report dated April 22, 2016. The School was notified by means of an OSPR Debriefing Letter dated May 17, 2016.
- Failure to provide evidence of progress monitoring for ELL students during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence of accommodations in the work samples provided during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to exit students that met state-established criteria which was verified during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence of monitoring students that are in the 2-year monitoring period during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to provide evidence that lesson plans are monitored for ESOL Strategies during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.

- Failure to provide evidence of parent communication in the ELL Folders reviewed during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.
- Failure to attend training for new ESOL Contacts and failed to attend the September ESOL Contact meeting which was verified during the On-Site Programmatic Review (OSPR) conducted on October 17, 2017 as part of the charter renewal process.

FINANCIAL PERFORMANCE:

The Superintendent's Charter Review Committee reviewed the Financial Performance of the charter school as presented in the charter renewal program review. The following are the specific deficiencies in financial performance that did not meet or partially met the renewal criteria, which were insufficient to deny renewal but that have required inclusion of mitigating provisions in the renewal charter agreement.

Deficiencies in Financial Performance

- The School's independent auditor, HLB GRAVIER, LLP, stated for the annual audit for 2016 that "The School has been unable to increase enrollment sufficiently to generate enough revenue to meet its expenditures... As of June 30, 2016, the School has accumulated a \$290,195 negative net position and a \$425,858 negative fund balance. In addition, current liabilities exceed current assets and enrollment remains below the level necessary to meet its expenditures."
- The School's independent auditor, HLB GRAVIER, LLP, stated that the school is demonstrating characteristics of a deteriorating financial condition. "As of June 30, 2017, the School has accumulated a negative net position of \$362,552 and a negative fund balance of \$395,565. In addition, current liabilities exceed current assets and enrollment remains below the level necessary to meet its expenditures...The financial circumstances significantly impair the School's ability to meet current expenditures without accumulating negative net position and fund balance."
- Failure to provide a viable Financial Corrective Action Plan to the Sponsor by November 10, 2017 as requested in a Determination of Potential Financial Emergency Letter dated November 1, 2017.
- Failure to provide appropriate financial documentation to the Financial Corrective Action Committee as requested in a Determination of Potential Financial Emergency Letter dated November 1, 2017. Of the documentation submitted, the School failed to provide sufficient substantiation of the documentation requested.
- Failure to include the Fixed Assets Report reconciled with General Ledger in the charter renewal program review that was submitted on December 15, 2017.
- Failure to provide the Revenue Estimate Worksheet in the charter renewal program review that was submitted on December 15, 2017.

ORGANIZATIONAL PERFORMANCE:

The Superintendent's Charter Review Committee reviewed the Organizational Performance of the charter school as presented in the charter renewal program review. The following is the specific deficiency in organizational performance that did not meet or partially met the renewal criteria, which was insufficient to deny renewal but that has required inclusion of mitigating provisions in the renewal charter agreement.

Deficiencies in Operational Performance

- Failure to meet the minimum actual enrollment of seventy (70) percent. Although the School did provide a revised budget, it contained multiple errors and therefore, the budget was not viable. As stated by HLB GRAVIER, LLP, the independent auditor, “enrollment remains below the level necessary to meet its expenditures...”

Remedial Measures

- The School will provide English Language Learners (ELLs) with programs and services in accordance with federal, state and local school district laws and policies.
- The School will comply with the META Consent Decree and with the Sponsor’s State-Approved ELL Plan in identifying ELL students and fir the provisions of required ESOL Service.
- The School will implement and monitor procedures to address the needs of ELLs including identification, appropriate placement, required accommodations, and equal access to remedial and enrichment programs.
- The School will maintain accurate and updated records on the Sponsor’s student information systems for ELL; TERMS and ELLevation.
- The School will participate in district meetings and trainings regarding compliance updates for ESOL as well as trainings for state and district assessments.
- The School shall follow the Florida Department of Education Division of K-12 Public Schools Bureau of Education and Student Services School District (Broward) Exceptional Student Education Policies and Procedures (SP&P)
- The School shall implement the requirements of all state and federal statutes or rules affecting programs for and the provisions of service to exceptional students. Section 1002.33(16)(a)3, Florida Statutes and Rules 6A-6.03028 and 6A-6.03411(2), Florida Administrative Code.
- The School shall comply in all areas of ESE Program implementation (Students with Disabilities and Gifted) based on an ESE Programmatic Onsite Analysis or Desk Top Review annually.
- The School shall attend all ESE Specialist meetings and Applied Learning training provided by the Sponsor during the term of this charter.
- The School will maintain current student information in the Sponsor’s student information system (TERMS).
- The School will provide the Sponsor with all information pertaining to high school graduation as outlined in Section 3.A.2.a of this charter.
- The School will provide all documentation requested by the Sponsor in its entirety within seven (7) calendar days of the written request whether requested via all email, Charter.Tools or written correspondence.
- The School will provide all agreements pertaining to loans, grants, assets, donations or any other source of income in executed form upon Sponsor request.
- The School acknowledges that paying wages or salaries which are later determined to be drawn on an account with insufficient funds, shall be good cause for termination of the charter.

It is requested that The School Board of Broward County, Florida, approve the renewal of the Charter School Agreement for International School of Broward, Inc. (International School of Broward - 5416), for a five-year period starting on July 1, 2018 and ending on June 30, 2023. This five-year renewal term will afford the charter school an opportunity to continue its operations while demonstrating its ability to remediate deficiencies as required by Section 1002.33, Florida Statutes.

If the renewed charter school fails to implement the remedial measures listed in the renewal Charter School Agreement and as stated above, such non-compliance will be considered grounds for the immediate termination of the renewed Charter Agreement.

International School of Broward - 5416, is located at 3100 North 75th Avenue, Hollywood, Florida 33024 which is located in District 1.

The governing board members of International School of Broward, Inc., reside in Broward County, Florida